



BARROW TOWN COUNCIL

Town Hall, Duke Street, Barrow-in-Furness LA14 2LD

Minutes of the Finance Committee held on Wednesday 12th June 2024 at 17.30pm in the Law Library at the Town Hall, Duke Street, Barrow-Furness

Cllr S Herbert Chair	Present	Cllr B Morgan	Present
Cllr F Chatfield	Present	Cllr C Altree	Present
Cllr A Coles	Apology	Cllr N Phillips	Present
Cllr C Thomson	Present	Cllr B Elliot -Vice Chair	Present
Cllr. K Hyland	Present	Cllr M Leach	-

In attendance: Lesley Smyth (Town Clerk)

F/134/2024 Apologies

Received and accepted from Cllr A Coles.

F/135/2024 Declarations of Interest

Received from Cllr. Morgan and Cllr. Phillips in respect of Westmorland and Furness Council.

F/136/2024 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

No issues were considered for exclusion.

F/137 /2024 Minutes of the previous Meeting

Resolved: To receive the Minutes of the previous meeting of the Finance Committee held on 15th May 2024 and to authorise the Chair to sign them as a correct record. Proposed by Cllr. Chatfield and seconded by Cllr. Elliot. All agreed.

F/138/2024 Report on the Finance Action Sheet

The Town Clerk presented the current work programme to enable the Committee to note the progress made across the various actions in which the Committee was involved.

Resolved:

To confirm the actions outstanding:

- Westmorland and Furness Council update on 'Vehicle Charging Point' installations throughout the Town.
- Westmorland and Furness Council figure in respect of the proposed electricity recharge to the Town Council for the Christmas Lighting 2024.
- The possibility of assisted funding by BAE for Civic Events.
- Roose Farm Allotment Mast – Funding contribution sought from Holker Estates and EE Ltd.

F/139/2024 Receipts and Payments Account for the period 1st April to 31st May 2024 The Clerk to review the budgeted figure for the lease car, and to include on all future reports the itemised bank balances.

Resolved: Proposed by Cllr. Herbert and seconded by Cllr Chatfield that the accounts be approved pending the above amendments. All agreed.

Bank Reconciliation as at 31st May 2024

Balance brought forward	£473,325.64
May Income	£2,311.64
May Expenditure	£41,487.32
Balance of Funds	£434,149.96
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F/140/2024 Annual Review of Financial Regulations

Resolved: The Policy for the approval of expenditure was determined as follows:

1. £500 and under - Town Clerk and Mayor
2. £501-£4999 - Delegated authority to the Finance Committee
3. £5000 and over - Referred to Full Council
4. Grant applications for more than one event in a financial year - Referred to Full Council.

F/141/2024 Grant Application Forms Review

It was agreed to standardise the existing three Grant Application Forms and to provide an additional application form for requests that do not comply with the existing remits (Community Fund).

Resolved:

Proposed by Cllr Herbert and seconded by Cllr Chatfield

- The creation of a central 'Barrow Town Council Community Fund', which will outline the criteria of all funding available and direct applicants to the three available options:-
- Event Application Form
- Get Barrow Moving Application Form
- Community Fund Application Form. This new form to be provided by Cllr Herbert and a request taken to the next Full Council in July requesting additional funding of £50,000.

Resolved:

Proposed by Cllr Herbert and seconded by Cllr Hyland

- The 'Brighten our Corner' Form to become electronic making it more easily accessible.

All agreed to the above two resolutions.

F/142/2024 Public Events Funding 1. Get

Barrow Moving – Sharon Brown.

Proposed by Cllr Elliot and seconded by Cllr Herbert that funding of £2,000 be approved, conditional upon the following information be provided:-

- An update on the current match funding.
- Confirmation there is a Safeguarding Policy in place.
- The existence of a DBS certificate if children are involved in the events.

Upon receiving the above information the Clerk to forward the same to Cllr Herbert for his approval to pay the Grant.

F/143/2024 Air Ambulance Funding Request

A letter addressed to the Mayor seeking funding assistance was presented to Full Council on 21st May 2024 who referred the matter to the Finance Committee.

Resolution:

The Clerk to thank the Charity for their letter but noting that unfortunately the Mayor has nominated her charities for this current municipal year, however an expression of your interest will be gladly received for the following municipal year 2025-26.

Proposed by Cllr Phillips and seconded by Cllr Herbert. All agreed.

F144/2024 Barrow BID – Christmas Lighting

The Committee considered a request for an additional £1,000 contribution towards the cost of installing the large gift box (Christmas decoration) at the junction between Abbey Road and Dalton Road.

Resolution:

The Clerk to seek clarification of this additional cost and present to the next meeting. If this additional cost is recommended it will be forwarded to the Full Council in July for ratification.

Proposed by Cllr Herbert and seconded by Cllr Morgan.

Further, the Clerk to ask BID for an itemised 'statement of works' detailing the total funding they will require for the Christmas Lights in 2025.

F145/2024 Seas Your Future

Cllr Phillips outlined the proposal which the Committee agreed would be a wonderful event.

The funding requested exceeds the limit for approval by the Finance Committee under the Financial Regulations therefore the Organisers are required to complete the new 'Community Fund' application form noted above at Min.141 which will be submitted direct to Full Council for their approval, given the timescale for the event.

Proposed by Cllr Chatfield and seconded by Cllr Aintree that the funding be recommended to Council. All agreed.

F/146/2024 Any Other Business

None

F/147/2024 Date of Next Meeting

Wednesday 10th July 2024 at 17.30pm in the Law Library, Town Hall.

The meeting closed at 18:50 pm

Lesley Smyth
Town Clerk