



BARROW TOWN COUNCIL

Town Hall, Duke Street, Barrow-in-Furness LA14 2LD

Minutes of the Annual General Meeting of Barrow Town Council held on 21st May 2024 at 17.30 pm in the Council Chamber, Town Hall, Duke Street, Barrow-in-Furness. LA14 LD

C Aلتree	Present	D Morrison	Apology
G Beddoes	Apology	J Murphy	-
F Chatfield	Apology	D Petrova	Present
A Coles	Present	N Phillips	Apology
B Elliot	Present	C Thomson	Present
P Griffiths	Apology	J Tyson	Apology
S Hall	-	P Jackson	Present
S Herbert	Apology	J McEwan	Present
K Hyland	Apology	R Worthington	Apology
B Morgan	Present	W McEwan	Present
M Leach	-		

In Attendance: Town Clerk Two members of the public

108/24/25 Apologies for absence

Received and accepted from Cllr. Griffiths; Cllr. Tyson; Cllr. Morrison; Cllr. Chatfield; Cllr. Worthington; Cllr. Phillips; Cllr. Beddoes; Cllr. Herbert; Cllr. Hyland.

109/24/25 Declarations of Interest

Received from Cllr. Coles, Cllr. W McEwan and Cllr Morgan in respect of their Membership on the Westmorland and Furness Council.

110/24/25 Exclusion of Public and Press (Public Bodies Admission to Meetings Act 1960)

There were no excluded items on the Agenda.

111/24/25 Minutes of the Inaugural Meeting held on 24th May 2023

It was proposed by Cllr. Thomson and seconded by Cllr. Coles and, a vote having been taken,
Resolved:

To receive the Minutes of the Council Meeting held on 24th May 2023 and to authorise the Chair to sign them as a correct record.

112/24/25 Address by the retiring Mayor

Councillor Altree thanked the Members for bestowing on him the privilege to be the first Mayor of the newly inaugurated Barrow Town Council.

As Mayor it has been an honour of a lifetime to be able to share the year with so many wonderful people here in the community doing amazing things, and as an ex-serviceman the chance to honour our fallen at the Cenotaph on behalf of the Town was very close to his heart.

He expressed his best wishes for a successful year to the incoming Mayor.

113/24/25 Election of Mayor/Chair 2024-2025

The Clerk asked for nominations for the office of Mayor for the ensuing year.

Councillor Judith McEwan – proposed by Cllr. Petrova and seconded by Cllr Coles. No other members were nominated for the position. A vote having been taken,

Resolved:

That Cllr J McEwan be the Elected Mayor for the municipal year 2024-2025.

114/24/25 Mayor Acceptance of Office

Cllr Judith McEwan duly signed the 'Acceptance of Office'. Witnessed by the Town Clerk.

115/24/25 Mayor's Inaugural Address

Cllr J McEwan thanked the members for bestowing on her the privilege and honour of the office of Town Mayor.

She expressed her gratitude to the retiring Mayor for his guidance and assistance during the past year, noting the demands of the role and his admirable accomplishments. Thanks were also expressed to the Town Clerk and Councillors for their support.

The Mayoral Charities for the municipal year 2024-2025 are 'Stitchability' and 'Every Life Matters'.

116/24/25 Vote of thanks to Retiring Mayor Cllr Altree.

Cllr W McEwan expressed gratitude to the retiring Mayor for his achievements during his year in office and being a great ambassador for the Town. He congratulated the incoming Mayor on her appointment.

117/24/25 Former Mayor Badge

Cllr J McEwan presented Cllr Altree with his 'Former Mayor' Badge. There followed a round of applause.

118/24/25 Election of Deputy Mayor 2024/2025

The Chair asked for nominations for the office of Deputy Mayor for the ensuing year.

Councillor F Chatfield – proposed by Cllr. Petrova and seconded by Cllr Coles. No other members were nominated for the position. A vote having been taken,

Resolved:

That Cllr F Chatfield be the Elected Deputy Mayor for the municipal year 2024-2025.

In accordance with the Local Government Act 1972 s83(4)c approval was granted for Cllr F Chatfield to sign the 'Declaration of Acceptance of Office' on 28th May 2024.

119/24/25 Minutes of the previous Council Meeting held on 19th March 2024.

It was proposed by Cllr. Thomson and seconded by Cllr. Petrova and, a vote having been taken, **Resolved:**
To receive the Minutes of the Council Meeting held on 19th March 2024 and to authorise the Chair to sign them as a correct record.

120/24/25 Members Code of Conduct

To consider the adoption of the Members Code of Conduct for the municipal year 2024-2025 together with the associated Policies of Gifts and Hospitality and Dispensation procedure.
Resolved:
That the Code of Conduct and its associated Gifts and Hospitality Policy and Dispensation Procedure be adopted.

121/24/25 Committee Terms of Reference

To consider the Terms of Reference for Committees for the municipal year 2024-25 as listed in the Scheme of Delegation as circulated.
Resolved:

- 1. To adopt the terms of reference for the Finance Committee
- 2. To adopt the terms of reference for Planning Committee
- 3. To adopt the terms of reference for the Staffing Sub-Committee
- 4. To adopt the terms of reference for the Allotments Committee

122/24/25 Chairs and Vice-Chairs of Committees

Cllr Coles confirmed the following appointees:-

- | | | |
|---------------------------|--------------------------|---------------------------|
| 1. Finance Committee | - Cllr. Herbert (Chair) | Cllr. Elliot (Vice-Chair) |
| 2. Planning Committee | - Cllr Chatfield (Chair) | Cllr Coles (Vice-Chair) |
| 3. Allotments Committee | - Cllr Chatfield (Chair) | Cllr Hyland (Vice Chair) |
| 4. Staffing Sub Committee | - Cllr Altree (Chair) | Cllr Coles (Vice-Chair) |

123/24/25 Membership of Committees

- 1. **Finance** – Committee of 10 including the Chair and vice-chair, plus chairs of the other committees plus 5 additional members.
- 2. **Planning** – Committee of 10 including the Chair and Vice-Chair plus 8 additional members.
- 3. **Allotments** – Committee of 8 including Chair and Vice-Chair plus 6 additional members.
- 4. **Staffing Sub** – Committee of 6 including Chair and Vice-Chair plus 4 additional members.

Finance Committee:	Planning Committee:	Allotments Committee:	Staffing Sub:
Cllr Herbert	Cllr Chatfield	Cllr Chatfield	Cllr Altree
Cllr Elliot	Cllr Coles	Cllr Hyland	Cllr Coles
Cllr Hyland	Cllr Petrova	Cllr Petrova	Cllr Chatfield
Cllr Thomson	Cllr J McEwan	Cllr J McEwan	Cllr J McEwan
Cllr Chatfield	Cllr Elliot	Cllr Griffiths	Cllr Elliot
Cllr Coles	Cllr Murphy	Cllr Thomson	Vacant
Cllr Altree	Cllr Thomson	Cllr Coles	
Cllr Phillips	Cllr Morrison	Cllr W McEwan	

124/24/25 Adoption of Standing Orders

To consider the adoption for 2024-2025 of the Standing Orders. Cllr Elliot requested an amendment to section 31.

Resolved:

Proposed by Cllr Elliot and seconded by Cllr Thomson that the Council adopt the Standing Orders with the agreed amendment to section 31 "Members may sit when speaking". All agreed.

125/24/25 Adoption of Financial Regulations

To consider the adoption for 2024-2025 of the Financial Regulations.

Resolved:

Proposed by Cllr Petrova and seconded by Cllr Elliot that the Council adopts the Financial Regulations. All agreed.

126/24/25 Review of Scheme of Delegation

To review and approve the Scheme of Delegation for the ensuing year.

Resolved:

Proposed by Cllr Thomson and seconded by Cllr Chatfield that the Council adopt the Scheme of Delegation for 2024-2025. All agreed.

127/24/25 Schedule of Meeting 2024-2025

To determine the time and place of meetings of the Full Council and meetings of the nominated committees.

Resolved:

Proposed by Cllr Morgan and seconded by Cllr W McEwan that Full Council meetings be held at 18.00pm and Committee meetings be held at 17.30pm. All agreed.

128/24/25 Representatives on Outside Bodies

Cllr Coles confirmed the following appointees:

- | | | |
|---------------------|---|------------------|
| 1. Brilliant Barrow | - | Cllr F Chatfield |
| 2. Barrow Full | - | Cllr J Murphy |
| 3. Barrow BID | - | Cllr F Chatfield |

129/24/25 Minutes of Committees

Finance Committee

Cllr Jackson gave a verbal report on the most recent actions of the Committee.

The Clerk noted Cllr Jackson has now resigned as Chair of the Finance Committee and extended to her grateful thanks for all her hard work during the past year.

Resolved:

To receive and approve the Minutes of the Finance Committees held on 10th April 2024 and 15th May 2024.

Planning Committee: No Report

Resolved:

To receive and approve the Minutes of the Planning Committees held on 4th April 2024 and 9th May 2024.

Allotments Committee: No Report

Resolved:

To receive and approve the Minutes of the Allotments Committees held on 26th March 2024 and 24th April 2024.

Staffing -Sub Committee: No Report

Resolved:

To receive and approve the Minutes of the Staffing Sub-Committee held on 3rd April 2024.

130/24/25 Budget 2024-2025

To consider the recommended Budget for the current municipal year as previously circulated, and the Receipts and Payments Account for the Financial Year 2023-2024 as noted in the Finance Minutes of 15th May, 2024.

Proposed by Cllr Jackson and seconded by Cllr Elliot, and a vote having been taken,

Resolved:

To approve the Budget for 2024-2025 and to approve the Receipts and Payments Account for the period 1st April 2023 to 31st March 2024.

Further the Clerk reported the Cenotaph cleaning is complete but there are issues in respect of repairs to the mortar on the surrounding patio. The specialist cleaning company (IMI) have quoted £7,000 for these repairs. It was agreed the Clerk to obtain an additional two tenders for consideration by the Council at its next meeting. Cllr W McEwan directed the Clerk to contact Westmorland and Furness Council requesting they fund this additional work. The Town Council, not having ownership of this asset, have paid for the cleaning.

Cllr W McEwan to contact the Furness Veterans Association to request the painting of the railings at the Cenotaph be completed in time for D-Day on 6th June 2024.

131/24/25 Litter Pick Submission

To consider the letter received from Cllr Griffiths circulated prior to the meeting.

Cllr Coles reported on the previously well attended litter picks noting their effect on Civic Pride, their contribution to re-cycling and the educational benefits through school participation.

He said the service could be improved if the Council had its own facilities and noted an offer of free accommodation on Barrow Island has been received for the storage of equipment.

Resolved:

Proposed by Cllr Coles and seconded by Cllr W McEwan that £3,000 be approved for the purchase of Litter equipment.

132/24/25 Any Other Business

None.

133/24/25 Date of Next Meeting

Tuesday 16th July 2024 at 18.00 pm in the Council Chamber, Town Hall, Barrow-in-Furness. LA14 2LD

There being no further business the meeting closed at 18.30 pm.

Town Clerk

Cllr Phillips	Barrow Hawcoat Ward
Cllr Worthington	Barrow Hawcoat Ward
Cllr Morrison	Barrow Hindpool Ward
Cllr Tyson	Barrow Hindpool Ward
Cllr Jackson	Barrow Island Ward
Cllr W McEwan	Barrow Newbarns Ward
Cllr M Leach	Barrow Newbarns Ward
Cllr Altree	Barrow Ormsgill Ward
Cllr J McEwan	Barrow Ormsgill Ward
Cllr Coles	Barrow Parkside Ward
Cllr Hall	Barrow Parkside Ward
Cllr Herbert	Barrow Risedale Ward
Cllr Morgan	Barrow Risedale Ward
Cllr Beddoes	Barrow Roosecote Ward
Cllr Griffiths	Barrow Roosecote Ward
Cllr Elliot	Barrow Walney North Ward
Cllr Hyland	Barrow Walney North Ward
Cllr Murphy	Barrow Walney South Ward
Cllr Thomson	Barrow Walney South Ward